

AMENDED BYLAWS OF ORGANIZATION
known as
CAMP HILL DEMOCRATS

AS AMENDED BY THE MEMBERSHIP ON JANUARY 16, 2021

Article 1: Name: The organization shall be known as the Camp Hill Democrats, hereinafter CHD.

Article 2: Mission:

- a. The mission of the CHD is to promote the ideals and policies of the Democratic Party.
- b. The CHD exists to give Democrats in Camp Hill opportunities to join with like-minded people to achieve the election of Democrats at all levels.

Article 3: Relation to Cumberland County Democratic Committee: The CHD shall operate according to the rules of the Cumberland County Democrat Committee.

Article 4: Meetings, Membership, Dues

- a. Meetings shall be open to all registered Democrats. Attendees at CHD meetings shall be welcome to propose actions for the CHD; however, only members shall be permitted to vote on motions.
- b. "Member" shall be defined as any registered Democrat with their primary residence in Camp Hill Borough who has paid dues for that fiscal year.
- c. Dues shall be \$25.00 per person per year.
- d. The fiscal year of the CHD shall run from January 1 to December 31.

Article 5: Officers of the CHD, Duties, Responsibilities

- a. The four officers of the CHD shall be Members residing in Camp Hill Borough and shall consist of two co-chairs, a secretary, and a treasurer. The term would be for one year, from January-January.
- b. All officers shall announce their candidacies at the last meeting of the CHD prior to the Cumberland County Democrats reorganization meeting. Elections shall take place at the next working meeting of the membership, except that, upon the initial passage of these By-Laws, election of Executive Committee members shall take place immediately. In case there is an officer vacancy after the January election meeting there shall be an election for the open office. There shall be a 30-day call before the replacement election meeting.
- c. The aforesaid four officers shall serve as the Executive Committee of the CHD.
- d. The Executive Committee shall have the following responsibilities, which, except as noted (see infra.), shall be undertaken without the prior approval of the membership:
 1. To schedule meetings as it deems appropriate, to arrange for meeting places; and to preside at meetings. Attendees at CHD meetings shall be welcome to propose actions for the CHD; however, only members shall be permitted to vote on motions.

2. To conduct voting on motions and any disputes among members, which motions/disputes all be resolved, by a vote of the majority of the members in attendance at the meeting, in accordance with the Basic Roberts Rules of Order, attached.
 3. To establish subcommittees for completion of the activities of the CHD. (See infra.)
 4. To publish information of interest to Camp Hill Democrats on the CHD website (See infra.) or on public media outlets.
 5. To spend funds of the CHD, up to the amount of \$100; expenditures in excess of this amount shall be approved by the membership.
 6. To create a subcommittee each year to arrange several social events each year for members and other Democrat residents of the Borough.
 7. In the case of an open Committee Person position between elections, to recommend an appointment to the County Chair.
- e. The secretary shall take notes of the proceedings at all meetings and shall make his/her summary of these proceedings available by email to all CHD members, upon request. He/she shall preserve all notes taken for future reference, as necessary.
 - f. The treasurer shall collect dues, maintain a list of dues-paying members, which should be updated as necessary and provided upon request to CHD members; open and maintain a bank account in the name of CHD; and complete and submit a financial report to the Cumberland County Elections Bureau by January 30 of each year. The current balance in the bank account shall be made available to members upon request.

Article 6: Functions of the CHD

- a. To provide opportunities for Camp Hill Democrats to meet, discuss, and take action on matters of present and future concern to residents of Camp Hill Borough, of Pennsylvania; and of the Democrat Party locally or regionally.
- b. To develop means for Camp Hill Democrats to communicate with other Pennsylvania Democrats about issues and actions, including the establishment of a website and through publication in social media outlets. (See infra.)

Article 7: Activities of the CHD:

- a. Prepare a complete and accurate list, including names, addresses and, if possible email addresses, of all registered Democrats in the Borough, and maintain and update this list to ensure that all Democrats can receive information about the activities of the CHD; about local, state and national candidates; and about issues of importance to all citizens. Two or three members of the CHD, or as the Executive Committee decides, shall be assigned to this on-going task.
- b. Prepare written materials about the CHD for distribution to Borough residents and to the local news media.
- c. Develop and maintain a CHD website. Two or three members of the CHD, or as the Executive Committee decides, shall be assigned to this on-going task. Information on the website shall

include the date/year, the By-Laws of the CHD, the names of officers and their email addresses, a schedule of meetings, a list of events planned and to be co-sponsored by the CHD, the names of committees and their chairs, an application form for new members, a list of Borough polling places and their boundaries, a description of voter registration procedures and of voting by absentee ballot; a current list of Democratic candidates; and the email address of the web manager. Suggested additions to the website may be made by any member of the CHD, however, only with the preliminary prior approval of the website manager who shall then pass the suggestion on to the Executive Committee for final approval.

- d. Sponsor CHD membership drives.
- e. Sponsor activities to raise funds for CHD activities.
- f. Solicit candidates to run for local, regional and state elected office.
- g. With the approval of the membership, endorse Democrat candidates.

Article 8: Amendment of these By-Laws

- a. Notice of proposed amendments of the By-Laws shall be provided, via email or the CHD website, to all members of the CHD at least one month before the meeting at which a vote on the proposal will be taken. Written copies of the proposed amendment shall be made available by the proponent of the motion at this meeting.
- b. A change in the By-Laws shall require the vote of two-thirds of the members in attendance at the meeting where the vote is taken. "Members in attendance" must include a simple majority of elected Camp Hill Committee people.
- c. Publication of the change shall be provided to all members of the CHD via email or the CHD website.
- d. The secretary shall be responsible for keeping a copy of the proposed amendment, for recording any proposed changes to the amendment; for recording the vote on the amendment in the meeting minutes and for producing and publishing an amended copy of the By-Laws which reflects the amendment.

History of Bylaw Amendments

January 16, 2021:

- 1. Article 4, Section b.
- 2. Article 5, Section a.
- 3. Article 5, Section b.
- 4. Article 5, Section d.